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# **ANNUAL REPORT**

**Of The Town Officers**

**Of the Town of**

**CLARKSVILLE**

**NEW HAMPSHIRE**

**For the year ending**

**December 31, 1997**

**INCLUDING REPORT OF THE  
SCHOOL DIRECTORS**

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SCHOOL DIRECTORS**

*Printed By:  
PAR Printers*

*Wheeler Road, PO Box 7  
Pittsburg, NH 03592  
603- 538-7401*

## NOTES

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# TOWN OFFICERS

## ELECTED 1997-1998

<u>OFFICE</u>	<u>TERM</u>	<u>OFFICERS</u>	<u>TERM ENDS</u>
Selectmen	3 Years	Donald E. McKinnon, Jr. Andy A. Buteau Martin S. Garabedian	2000 1999 1998 *
Tax Collector/ Town Clerk	3 Years	Helene L. Dionne	1998 *
Treasurer	1 Year	Patricia L. Banfill	1998 *
Auditors	2 Years	Barbara Garabedian Amber A. Riendeau	1999 1998 *
Moderator	2 Years	Joseph Bassett	1998 *
Supervisor of the Checklist	6 Years	Jeremy Pichierri Muriel Fuller Rilla Buteau	2002 2000 1998 *
Road Agent	2 Years	Anthony Hartwell	1998 *
Trustee of the Trust Funds	3 Years	Christiane Rancourt Donna Jordan Edwin Schroeder	2000 1999 1998 *
Cemetery Trustee	3 Years	Paul McKinnon Andy Buteau Martin Garabedian	2000 1999 1998 *

\* Term Expires 1998

## Appointed

Animal Control Officer	Charles Restall
Ballot Clerks	Donna Jordan, Edwin Schroeder
Custodian	Curtis Keezer
Police	Richard Lapoint, Brendon McKeage
Secretary	Patricia Banfill
Sexton	Stanley Bunnell
Town Clerk Deputy	Michel Dionne
Warden	Andy Buteau
Warden Deputies	Stanley Bunnell, David Chappell, Serge Dionne, Martin Garabedian, Donald McKinnon, Brendan Prusik, Kendall Wheeler

## TOWN MEETING PROCEDURE

Many feel that Town Meeting is the last example of true Democracy. To allow all registered voters an opportunity to speak in an orderly fashion, unless otherwise directed by Town vote, the Legislature requires that Town Meeting be run according to Robert's Rules of Order. These can become very complicated and only a few relevant ones are summarized below to help you conduct the Town's business. Remember this is the people's meeting to be run by you through your Moderator.

MOTIONS - All Articles must be placed on the "Floor" (For Discussion) by a motion (Such as "Mr./Madame Moderator, I move we adopt Article \_\_\_\_") and a second (From another person) (Please give your name if the Chair requests in order to place your motion officially on the record). Motions should be made in the affirmative.

If a voter wishes to make a motion or offer an opinion, his or her raised hand should be recognized by the Moderator. Once permission to speak has been granted, remarks should be addressed to the Moderator and not other members of the Assembly. Members should speak only once on a given subject until others have been allowed the opportunity. Remarks should not be personal in nature and should apply directly to the topic at hand.

After discussion has appeared to end, the Moderator will "Call the Question" ("Are you ready to vote on Article \_\_\_\_?") Voters should avoid making a motion to limit debate or calling the question unless absolutely necessary. Town Meeting comes but once a year and people should be allowed the opportunity to air opinions within reason.

AMENDMENTS - Amendments to main motions may be made ("I move we amend Article \_\_\_\_ to read . . . ") and seconded. An amendment may itself be amended once, but there is no limit (in theory) to the number of amendments which may be made to an Article, that are reasonable and germane (Closely related to the main motion). Amendments should be to insert (add), delete (strike out) or substitute word(s) or paragraph(s) of the main motion. A person who wishes to amend should be clear on exactly what (s)he wishes to add, delete or substitute preferably by rewriting the motion with the changed section. Voting will take place first on amendment(s) and then on the main motion.

Any Article may be amended, including Town and School budgets (up or down) and others dealing with money. It is important to note that amending a budget may be a better way to deal with dissatisfaction than voting it down. Once a budget is defeated, it CANNOT be brought up again during the same meeting (no Article can be reconsidered once it has been voted, unless a new meeting is called.)

VOTING - By Registered Voters-Voting may take place in three ways:

- A. Voice (the usual way) "All in Favor of Article \_\_\_, say AYE".
- B. Standing vote (division of the Assembly). If the Moderator feels the voice vote is close, or one voter calls for a division of the Assembly,

those members who are registered voters will stand for "AYE" or "NAY" votes.

- C. Secret Ballot. Seven (7) voters may request the vote be taken by secret ballot. This is the most accurate, yet time-consuming method, of voting.

### ORDER OF PROCEEDINGS

Australian Ballot Voting for Town Officers will take place continuously from 1:00 p.m. until 6:00 p.m. The business meeting will start at 7:30 p.m. on March 10, 1998. School business meeting will start at 6:30 p.m. on March 10, 1998. All non-Australian ballot Articles will be taken up in numerical order, unless voted differently by the Assembly.

If a voter wishes to postpone an Article for some valid reason, (s)he may request a postponement to a certain time ("Mr. Moderator, I move to postpone Article \_\_\_\_ until . . .") after another Article, for instance, or a specific time.

TABLING a motion is not recommended at Town Meeting for technical reasons, but postponing to a definite time accomplishes the same thing better (you are always within your rights to use any legal and appropriate motion at any time, however).

PASSING OVER - there is no such motion in Robert's Rules, and it is recommended that all Articles be given consideration. If a voter feels an Article is inappropriate, the best and most Democratic method is to bring it to the floor in the usual way and hope the Assembly votes it down.

If an Article is inappropriate, contradictory or otherwise confusing, it may be postponed indefinitely ("Mr. Moderator, I move to postpone indefinitely Article \_\_\_\_"). It requires a majority vote, is debatable, but not amendable.

A more serious method to kill an Article is to object to consideration. ("Mr. Moderator, I object to consideration of Article \_\_\_\_"). This should be stated before debate, does not require a second, is not debatable or amendable, a two-thirds vote against consideration is required to sustain this motion.

NON-VOTERS - Town Meeting is only for REGISTERED VOTERS to speak and vote. If the Assembly wishes to hear from a non-voter, it should vote to suspend the rule ("I move we suspend the rules for Article \_\_\_\_"). This motion may not be amended or debated and requires a two-thirds vote.

## WARRANT

### THE STATE OF NEW HAMPSHIRE

The polls will be open from 1:00 p.m. to 6:00 p.m.

To the inhabitants of the Town of Clarksville in the County of Coos in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Clarksville on Tuesday, the 10th day of March, 1998, next at 1:00 of the clock in the P.M., to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

The business meeting shall begin at 7:30 p.m. in the evening.

2. To act upon the following articles in the warrant.
3. To see if the Town will vote to authorize a raise in the Town Clerk/Tax Collector salary from \$3,000. to \$3,500., and to raise and appropriate the money for this purpose. (Selectmen favor passage of this article.)
4. To see if the Town will vote to raise and appropriate the sum of \$59,700.00 for GENERAL GOVERNMENT. (Selectmen favor passage of this article.)
5. To see if the Town will vote to transfer the sum of \$37,310.00 from the sale of tax deeded property (map & lot #R3-11) to be added to the Deadwater Bridge Repair Capital Reserve Fund. (Selectmen favor passage of this article.)
6. To see if the Town will vote to raise and appropriate the sum of \$3,000.00 to be added to the REVALUATION CAPITAL RESERVE FUND. (Selectmen favor passage of this article.)
7. To see if the Town will vote to raise and appropriate the sum of \$70,000.00 for GENERAL ROAD MAINTAINENCE (Summer, Winter & General Expense). (Selectmen favor passage of this article.)
8. To see if the Town will vote to raise and appropriate the sum of \$10,000.00 for RESURFACING OF TOWN ROADS. (Selectmen favor passage of this article.)
9. To see if the Town will vote to discontinue the town road named Rudy Lane Subject to Gates and Bar. (Selectmen favor passage of this article.)
10. To see if the Town will vote to raise and appropriate the sum of \$8,000.00 for

**WINTER SAND AND SALT**, with the purchase of said winter sand and salt to be determined by the Selectmen. (Selectmen favor passage of this article.)

11. To see if the Town will vote to raise and appropriate the sum of \$2,000. to be added to the **TOWN HALL RENOVATIONS CAPITAL RESERVE FUND.** (Selectmen favor passage of this article.)
12. To see if the Town will vote to authorize rules pertaining to the plowing of all driveways within said town and the Selectmen will establish a committee for this purpose. Said rules will take effect October 1, 1998. (Selectmen favor passage of this article.)
13. Use of certain revenues restricted to roads in said town of Clarksville: All revenue in excess of necessary cost of collection and administration accruing to the town from registration fees or any special charges or taxes with the respect to motor vehicles operation shall be appropriated and used exclusively for the construction, reconstruction and maintenance (includes plowing and sanding of driveways and of public/town roads in the said town of Clarksville). No part of any surplus or parts of such revenue shall, by transfer of funds or otherwise, be diverted to any other purpose whatsoever. (By Petition.)

Given under our hands and seal, this 10th day of February, in the year of our Lord nineteen hundred and ninety-eight.

Andy A. Buteau

Andy Buteau  
Martin Garabedian  
Donald McKinnon

Martin Garabedian

Donald E. McKinnon, Jr.  
Selectmen of Clarksville

# BUDGET OF THE TOWN OF CLARKSVILLE, NH

Appropriations & Estimates of Revenue for the Ensuing Year January 1, 1998 to December 31, 1998.

<u>PURPOSE OF APPROPRIATION</u>	<u>WARRANT ARTICLE #</u>	<u>APPROPRIATION PRIOR YEAR 1997</u>	<u>ACTUAL EXPENSE</u>	<u>APPROPRIATION 1998</u>
<b>GENERAL GOVERNMENT:</b>				
EXECUTIVE	4	\$17,000.00	\$18,031.46	\$20,000.00
ELECTION,REG.,VITAL STAT.	4	\$1,000.00	\$774.20	\$2,500.00
LEGAL EXPENSE	4	\$500.00	\$316.00	\$500.00
PREAMBULATION TWN LINES	4	\$250.00		
APPRAISAL SERVICES	4	\$1,000.00	\$552.39	\$1,000.00
GENERAL GOVT BUILDINGS	4	\$4,000.00	\$3,233.78	\$5,000.00
CEMETERIES	4	\$1,000.00	\$808.67	\$1,500.00
INSURANCE	4	\$4,000.00	\$3,656.56	\$4,000.00
ADVERTISING & REG.ASSNS.	4	\$900.00	\$871.58	\$900.00
OTHER GENERAL GOVT.	4	\$500.00		\$800.00
POLICE	4	\$1,200.00	\$1,166.68	\$1,200.00
AMBULANCE	4	\$1,160.00	\$1,160.00	\$1,200.00
FIRE	4	\$2,500.00	\$2,006.08	\$2,500.00
COMMUNICATIONS	4	\$3,000.00	\$2,598.43	\$3,000.00
COUNTY RECYCLING	4	\$2,100.00	\$2,036.00	\$1,500.00
PITTSBURG DUMP	4	\$9,500.00	\$9,500.00	\$8,000.00
SEWAGE COLLEC.&DISPOSAL	4	\$500.00	\$500.00	\$500.00
PITTSBURG DUMP CLOSURE	4	\$500.00	\$993.08	\$1,000.00
HEALTH AGENCIES & HOSPITALS	4	\$2,600.00	\$2,450.00	\$2,400.00
DIRECT ASSISTANCE	4	\$500.00		\$500.00
TRI-COUNTY COMMUN.ACTION	4	\$275.00	\$275.00	\$300.00
LIBRARY	4	\$400.00	\$400.00	\$400.00
BUILDING REPAIR	4		\$5,250.00	
FURNISHINGS & EQUIPMENT	4	\$400.00	\$34.45	\$900.00
UPDATE TAX MAP	4	\$300.00	\$281.00	\$300.00
<b>ARTICLE #4 TOTAL:</b>		<b>\$55,085.00</b>	<b>\$56,895.36</b>	<b>\$59,700.00</b>
<b>HIGHWAYS AND STREETS</b>				
HIGHWAYS & STREETS	7	\$65,000.00	\$71,906.87	\$70,000.00
WINTER SAND & SALT	10	\$8,500.00	\$6,497.40	\$8,000.00
RESURFACING OF TWN ROADS	8	\$10,000.00	\$10,010.00	\$10,000.00
<b>OPERATING TRANSFERS OUT</b>				
TO CAPITAL RESERVE FUND	6 & 11	\$11,000.00	\$11,000.00	\$5,000.00
TO EXPENDABLE TRUST FUND		\$500.00	\$500.00	
<b>TOTAL:</b>		<b>\$150,085.00</b>	<b>\$158,809.63</b>	<b>\$152,700.00</b>

## SOURCE OF REVENUE

<u>TAXES</u>			
LAND USE CHANGE TAXES		\$2,000.00	\$2,000.00
YIELD TAXES		\$15,000.00	\$28,216.85
PAYMENT IN LIEU OF TAXES		\$30,000.00	\$42,614.89
INTEREST & PENALTIES ON TAXES		\$5,000.00	\$12,925.67
<u>LICENSES, PERMITS &amp; FEES</u>			
MOTOR VEHICLE PERMIT FEES		\$30,000.00	\$56,535.00
OTHER LICENSES,PERMITS,FEES		\$200.00	\$688.32
<u>FROM STATE</u>			
SHARED REVENUE		\$2,500.00	\$4,319.78
MEALS & ROOMS TAX		\$1,500.00	\$2,513.05
HIGHWAY BLOCK GRANT		\$11,000.00	\$14,232.08
FOREST LAND REIMBURSEMENT			\$193.33
<u>CHARGES FOR SERVICES</u>			
SALE OF MUNICIPAL PROPERTY			\$37,310.00
SALES REVENUE		\$500.00	\$500.00
<u>MISCELLANEOUS REVENUES</u>			
INTEREST ON INVESTMENTS		\$1,000.00	\$6,555.86
VITAL STATISTICS			\$113.00
<b>TOTAL:</b>		<b>\$88,700.00</b>	<b>\$206,217.83</b>
			<b>\$96,200.00</b>

## **SELECTMEN'S REPORT 1997**

Value of Residential Land	\$7,019,019.97
Buildings	\$7,560,637.00
Commercial--Land	\$17,800.00
--Buildings	\$256,100.00
Mobile Home--Land	\$19,250.00
--Buildings	\$355,000.00
Public Utilities--Land	\$447,036.00
Not Classified	\$191,800.00
Total Value Before Exemptions	<u>\$15,866,642.97</u>

Municipal	\$4.33
County	\$4.20
School	\$13.90
<b>Tax Rate 1997</b>	<b>\$22.43</b>



## **SCHEDULE OF TOWN PROPERTY 1997**

Description	Value
Town Hall, Land, Buildings	\$80,000.00
Furniture & Equipment	\$5,115.25
Police Dept., Equipment	\$25.00
Fire Dept., Equipment	\$2,000.00
Young & Perry Cemeteries	\$9,500.00
Parking Lot	\$4,500.00
Deeded Property (Taxes & Interest)	<u>\$4,032.90</u>
Net Value:	\$105,173.15
Sale of Tax Deeded Property	<u>(\$4,032.90)</u>
<b>Total Value:</b>	<b><u>\$101,140.25</u></b>

**TOWN OF CLARKSVILLE**  
**Treasurer's Revenue Report**  
January through December 1997

	Jan - Dec '97
<b>Income</b>	
<b>LICENSES,PERMITS &amp; FEES</b>	
Motor Vehicle Permit Fees	56,535.00
Current Use Application Fees	32.32
Dog Licenses	396.00
Dog Penalties	40.00
Filing Fees	5.00
NSF Check Fees	95.00
Pistol Permits	120.00
<b>Total LICENSES,PERMITS &amp; FEES</b>	<b>57,223.32</b>
<b>STATE REVENUE</b>	
In Lieu of Taxes	42,614.89
Shared Revenue	4,319.78
Meals and Rooms Tax	2,513.05
Highway Block Grant	14,232.08
Division of Forests & Lands	193.33
<b>Total STATE REVENUE</b>	<b>63,873.13</b>
<b>SALES REVENUE</b>	
Property Sale	37,300.00
Voter Checklist Sale	10.00
<b>Total SALES REVENUE</b>	<b>37,310.00</b>
<b>REFUND</b>	
Bank Credit	10.00
Supplies	192.60
<b>Total REFUND</b>	<b>202.60</b>
<b>INVESTMENT INCOME</b>	
Property-Liability Insur.Invest	44.36
Interest Income	
Citizen's Bank	6,405.97
First Colebrook Bank	105.53
<b>Total Interest Income</b>	<b>6,511.50</b>
<b>Total INVESTMENT INCOME</b>	<b>6,555.66</b>
<b>TAX REVENUE</b>	
Yield Tax	
Yield Tax '97	28,216.85
Yield Tax '96	1,892.84
<b>Total Yield Tax</b>	<b>30,109.69</b>
Tax Interest	
Property Tax '97 Interest	487.13
Property Tax '96 Interest	6,006.04
Redeemed Int&Costs'96	265.31
Redeemed Int&Costs'95	862.71
Redeemed Int&Costs'94	3,552.32
Redeemed Int&Costs'93	676.75
Redeemed Int&Costs'90	644.00
Yield Tax '97 Interest	44.29
Yield Tax '96 Interest	387.12

**TOWN OF CLARKSVILLE**  
**Treasurer's Revenue Report**  
January through December 1997

	Jan - Dec '97
<b>Total Tax Interest</b>	<b>12,925.67</b>
<b>Tax Overpayments</b>	
Tax Overpayment '96	10.11
<b>Total Tax Overpayments</b>	<b>10.11</b>
<b>Tax Redemptions</b>	
Redeemed Lien '96	8,639.91
Redeemed Lien '95	6,465.19
Redeemed Lien '94	9,778.33
Redeemed Lien '93	989.96
<b>Total Tax Redemptions</b>	<b>25,873.39</b>
<b>Property Tax</b>	
Property Tax '97	289,755.61
Property Tax '96	111,636.95
<b>Total Property Tax</b>	<b>401,392.56</b>
<b>Total TAX REVENUE</b>	<b>470,311.42</b>
<b>Discounts</b>	
NSF Checks Redeposited	2,369.36
<b>Total Discounts</b>	<b>2,369.36</b>
<b>VITAL STATISTICS</b>	
Birth Certificate	18.00
Death Certificate	18.00
Marriage Certificate	77.00
<b>Total VITAL STATISTICS</b>	<b>113.00</b>
<b>Total Income</b>	<b>637,958.69</b>

*Respectfully submitted,  
Patricia L. Banfill  
Treasurer*

## TOTAL PAYMENTS 1997

Detail No. 1	Advertising:Regional Assn Dues	\$871.58
Detail No. 2	Capital Expenditures	\$403.25
Detail No. 3	Capital Reserve Fund	\$11,500.00
Detail No. 4	Cemeteries	\$808.67
Detail No. 5	Computer Expense	\$34.45
Detail No. 6	Election & Registration Expense	\$774.20
Detail No. 7	Health & Sanitation Expense	\$16,154.08
Detail No. 8	Highways & Bridges	
	Summer	\$23,484.96
	Winter	\$46,388.00
	General	<u>\$2,033.91</u>
	Total:	\$71,906.87
Detail No. 9	Insufficient Check Expense	\$2,369.36
Detail No. 10	Insurance Expense	\$3,656.46
Detail No. 11	Legal Expense	\$316.00
Detail No. 12	Officers' Expense	\$6,741.40
Detail No. 13	Officers' Salaries & Fees	\$11,290.06
Detail No. 14	Paymts.to Gov't Agencies	\$452,817.16
Detail No. 15	Protection of Person & Property	\$7,220.80
Detail No. 16	Re-Evaluation Expense	\$552.39
Detail No. 17	Road Re-surfacing Expense	\$10,010.00
Detail No. 18	Tax Overpayments Returned	\$842.09
Detail No. 19	Town Hall Expense	\$3,233.78
Detail No. 20	Vinyl Siding	\$5,128.00
Detail No. 21	Winter Sand & Salt	\$6,497.40
<b><u>1997 PAYMENT TOTAL:</u></b>		<b><u>\$613,128.00</u></b>

**PAYMENT DETAIL 1997**

**Detail No. 1 ADVERTISING: REGIONAL ASSN. DUES**

NASASP. Dues	\$35.00
New Engl.Assoc. of Twn.Clks. '97-'98 Dues	\$15.00
NH Assoc.of Assessing Officials. '97 Dues	\$20.00
NH City & Twn.Clk.Assc.. '97 Dues	\$20.00
NH Municipal Assn.. '97 Dues	\$500.00
NH Tax Coll.Assn.. '97 Dues	\$15.00
No. Country Council. '97 Dues	<u>\$266.58</u>
<b>Total:</b>	<b>\$871.58</b>

**Detail No. 2 CAPITAL EXPENDITURES**

John Bradley. Tax Map Updates	\$281.00
F.W.Cowan & Sons.	\$7.00
Michel A.Dionne. Bulletin Board	\$95.00
Reliable Office Supply. Electric Clock	<u>\$20.25</u>
<b>Total:</b>	<b>\$403.25</b>

**Detail No. 3 CAPITAL RESERVE FUND**

Deadwater Stream Cap. Reserve Fund	\$5,000.00
Perpetual Care Trust Fund	\$500.00
Revaluation Capital Reserve Fund	\$4,000.00
Town Hall Renovations Capital Reserve Fund	<u>\$2,000.00</u>
<b>Total:</b>	<b>\$11,500.00</b>

**Detail No. 4 CEMETERIES**

Stanley Bunnell, Sexton	\$516.24
Citizen's Bank, W/H Taxes	\$63.35
Jamison B Foskett, Mowing, Trimming	\$195.23
Paul McKinnon, Sexton	<u>\$33.85</u>
<b>Total:</b>	<b>\$808.67</b>

**Detail No. 5 COMPUTER EXPENSE**

B-D Computing, Battery replacement	<u>\$34.45</u>
<b>Total:</b>	<b>\$34.45</b>

**Detail No. 6 ELECTION & REGISTRATION EXPENSE**

Donna Jordan, Ballot Clerk	\$25.40
Edwin R. Schroeder, Ballot Clerk	\$30.01
Joseph A. Bassett, Moderator	\$36.94
Rilla D. Buteau, Supv.Clst	\$27.70
Muriel L.Fuller, Supv.Clst.	\$66.49

Jeremy Pichieri, Supv.Cklist	\$102.51
Helene Dionne, Elections Clerk	\$60.02
Citizen's Bank, W/H Taxes	\$115.15
Helene Dionne, Reimbursement Supplies	\$26.24
News & Sentinel, Ads	\$274.56
Wilderness Restaurant, Supplies	<u>\$9.18</u>
<b>Total:</b>	<b>\$774.20</b>

**Detail No. 7 HEALTH & SANITATION**

Colebrook Public Library, Appropriation	\$400.00
Coos Cty Recycling Ctr, Hazardous Waste	\$2,036.00
Pittsburg, Town Recycling Center	\$9,500.00
Pittsburg, Septic Dumpage	\$500.00
Pittsburg, Dump Closure	\$993.08
Community Action, Appropriation	\$275.00
UCV Home Health, Appropriation	\$1,500.00
UCV Hospital, Appropriation	\$850.00
UCV Mental Health, Appropriation	<u>\$100.00</u>
<b>Total:</b>	<b>\$16,154.08</b>

**Detail No. 8 HIGHWAYS & BRIDGES**

**Summer**

Donald Belliveau, Mowing Roadside	\$1,100.00
Stanley W. Bunnell, Chainsaw	\$170.04
Citizen's Bank, Payroll Withholding	\$13.92
Anthony Hartwell	\$22,088.50
Ricker, Jimmie	<u>\$112.50</u>
<b>Sub :</b>	<b>\$23,484.96</b>

**Winter**

Donald J. Belliveau, Plowing & Sanding	\$7,050.50
Anthony D. Hartwell	\$29,477.50
Geo. Hodge Farm	\$1,575.00
Alan Rancourt	\$3,780.00
Raymond Riendeau	\$4,400.00
Shakespeare & Co., Sanding	<u>\$105.00</u>
<b>Sub :</b>	<b>\$46,388.00</b>

**General**

JAF Industries, Inc., Galv. Steel	\$946.28
NH State Treasurer, 4 No.Parking Signs	\$41.63

Owens Dairy Farm, Scr. Stone & Bnk. Gravel	<u>\$1,046.00</u>
<b>Sub:</b>	<u><b>\$2,033.91</b></u>
<b>Total:</b>	<b>\$71,906.87</b>
<b>Detail No. 9 INSUFFICIENT FUND CHECKS RETURNED</b>	
Insufficient fund checks returned	<u>\$2,369.36</u>
<b>Detail No. 10 INSURANCE EXPENSE</b>	
Compens. Funds of NH W/C Fund	\$2,156.46
NHMA Property-Liability Trust	<u>\$1,500.00</u>
<b>Total:</b>	<b>\$3,656.46</b>
<b>Detail No. 11 LEGAL EXPENSE</b>	
Leeming & Leeming	\$95.00
Kenneth L. Russell, Jr.	<u>\$221.00</u>
<b>Total:</b>	<b>\$316.00</b>
<b>Detail No. 12 OFFICERS' EXPENSE</b>	
AT &T, Telephone	\$60.05
Patricia L. Banfill, Reimbursement	\$261.66
Patricia L. Banfill, Secretary	\$1,750.40
Bell Atlantic, Telephone	\$157.47
Citizen's Bank, W/H taxes	\$298.01
Colebrook Office Supply	\$15.15
Coos County Reg.of Deeds, Fees	\$303.39
Helene L. Dionne, Reimbursement	\$173.21
Michie, Publications	\$763.75
National Market Reports, Publications	\$226.00
News & Sentinel	\$304.00
NH Business Review, Subscription	\$24.00
NH Dept. of Agriculture, Fees	\$145.00
NH MVD, Deposit(Refundable) Stamp	\$25.00
NH State Treasurer, Fees	\$135.50
No.Country Council, Book	\$18.00
NYNEX, Telephone	\$344.41
PAR Printers, Town Reports	\$560.00
Pittsburg, Town of, Workshop mileage share	\$11.25
L.M.Rappaport & Assoc., 1000 Tax bills	\$180.00
Reliable Office Supply	\$81.29
Town Hall Press, Tax Collector Forms	\$76.78
U.S.Postmaster	\$806.44

Viking Office Products	<u>\$20.64</u>
<b>Total:</b>	<b>\$6,741.40</b>

**Detail No. 13 OFFICERS' SALARIES & FEES**

Stanley W. Bunnell, Selectman	\$277.05
Andy A. Buteau, Selectman	\$1,108.20
Martin S. Garabedian, Selectman	\$1,108.20
Donald E. McKinnon, Jr., Selectman	\$831.15
Barbara Garabedian, Auditor	\$184.70
Amber Riendeau, Auditor	\$184.70
Helene L. Dionne, Tx.Coll/Twn.Clk Salary	\$2,005.84
Helene L. Dionne, Fees	\$2,770.50
Patricia L. Banfill, Treasurer	\$1,096.64
Citizen's Bank, W/H Taxes	<u>\$1,723.08</u>

<b>Total:</b>	<b>\$11,290.06</b>
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**Detail No. 14 PAYMENTS TO OTHER GOV'T. AGENCIES**

Clarksville School District. Appropriation	\$354,547.00
Clarksville. Town of. Tax Lien Procedure	\$31,940.16
Coos Ctv. Treasurer. County Tax	<u>\$66,330.00</u>
<b>Total:</b>	<b>\$452,817.16</b>

**Detail No. 15 PROTECTION OF PERSON & PROPERTY**

Beecher Falls Fire Dept	\$495.00
Stanley W. Bunell. Deputy Fire Warden	\$48.87
Andy A. Buteau. Fire Warden	\$62.94
Citizen's Bank. W/H Taxes	\$160.89
Colebrook. Town of. Dispatch Services	\$2,598.43
Serge Dionne. Deputy Fire Warden	\$40.87
Richard Dube. Deputy Fire Warden	\$42.34
Martin Garabedian. Deputy Fire Warden	\$33.87
Anthony Hartwell. 911 Mapoine	\$100.00
Richard Jolicoer. Fire Permits	\$22.00
Richard Lapoint. Police	\$610.09
Brendon K. McKeage. Police	\$90.27
Donald McKinnon. Deputy Warden	\$38.87
Doug Morze. Deputy Warden	\$33.00
Pittsburg Fire Dept	\$1,100.25
Pittsburg. Town. Cruiser miles	\$408.30
Charles B. Restall. Dog Catcher	\$98.60
UCV Ambulance Services	\$1,160.00

Kendell B. Wheeler, Deputy Warden	<u>\$76.21</u>
<b>Total:</b>	<b>\$7,220.80</b>

**Detail No. 16 RE-EVALUATION EXPENSE**

Andv Buteau, Mileage & Assessing Assis.	\$47.02
Cartographic Assoc., Property Cards	\$500.00
Citizen's Bank, W/H Taxes	<u>\$5.37</u>
<b>Total:</b>	<b>\$552.39</b>

**Detail No. 17 ROAD RESURFACING EXPENSE**

Laurent Rancourt Trucking, Crushed Gravel	<u>\$10,010.00</u>	\$10,010.00
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**Detail No. 18 TAX OVERPAYMENTS RETURNED**

Overpayments	<u>\$842.09</u>
<b>Total:</b>	<b>\$842.09</b>

**Detail No. 19 TOWN HALL EXPENSE**

Brooks Arway Service, Litter for steps	\$6.99
Stanley W. Bunnell, Trimming	\$26.92
Citizen's Bank, W/H Taxes	\$52.72
Colebrook Oil, Fuel	\$1,238.95
Anthony Hartwell, Move snow	\$105.00
Daniel Hebert, Inc., Clean furnace	\$78.35
Curtis Keezer, Maintenance	\$572.44
PSNH, Electricity	\$1,049.26
Trading Post, Supplies	\$33.88
Norma A. Underhill, Custodian	<u>\$69.27</u>
<b>Total:</b>	<b>\$3,233.78</b>

**Detail No. 20 VINYL SIDING**

Clarksville Builders, Viny Siding	<u>\$5,128.00</u>
<b>Total:</b>	<b>\$5,128.00</b>

**Detail No. 21 WINTER SAND & SALT**

Cargill Salt Eastern, Salt	\$1,274.90
Alan M. Rancourt, 900 Yds. Sand	\$5,175.00
News & Sentinel, Ad for bids	<u>\$47.50</u>
<b>Total:</b>	<b>\$6,497.40</b>

**1997 PAYMENT TOTAL:** **\$613,128.00**

TOWN OF CLARKSVILLE  
TOWN CLERK REPORT  
YEAR ENDING 1997

REGISTRATIONS (494 issued)	\$56,535.00
DOG LICENSES ( 60 issued)	396.00
DOG LICENSE PENALTIES	40.00
FILING FEES	5.00
SALE OF VOTER CHECKLIST	10.00
VITAL STATISTICS	113.00
N S F CHECK FEES	<u>45.00</u>
TOTAL:	<u><u>\$57,144.00</u></u>

Respectfully submitted:  
*Helene L. Dionne.*  
Helene L. Dionne  
Town Clerk/Tax Collector

TOWN OF CLARKSVILLE, NH  
**TAX COLLECTOR'S REPORT MS-61**  
YEAR ENDING 1997

<b>DR.</b>	<b>LEVY 1997</b>	<b>LEVY 1996</b>
<b>UNCOLLECTED TAXES</b>		
<b><u>BEG. OF YEAR:</u></b>		
PROPERTY TAXES	\$112,819.92	
YIELD TAXES	\$1,892.84	
<b>TAXES COMMITTED</b>		
<b><u>THIS YEAR</u></b>		
PROPERTY TAXES	#3110	\$350,684.58
YIELD TAXES	#3185	\$30,648.63
<b><u>OVERPAYMENT:</u></b>		
PROPERTY TAXES	\$10.11	
INTEREST COLLECTED ON DELINQUENT TAX	#3190	\$531.42 \$6,393.16
NSF CHECK FEES	\$50.00	
<b>TOTAL DEBITS:</b>	<b>\$381,924.74 \$121,105.92</b>	

<b>CR.</b>	<b>LEVY 1997</b>	<b>LEVY 1996</b>
<b><u>REMITTED TO TREASURER:</u></b>		
PROPERTY TAXES	\$289,755.61	\$111,636.95
YIELD TAXES	\$28,216.85	\$1,892.84
INTEREST	\$531.42	\$6,393.16
NSF CHECK FEE PENALTY	\$50.00	
OVERPAYMENTS RETURNED	\$10.11	
<b><u>ABATEMENTS MADE:</u></b>		
PROPERTY TAXES	\$355.93	\$1,182.87
<b><u>UNCOLLECTED TAXES Y/E #1180:</u></b>		
PROPERTY TAXES	\$60,573.04	
YIELD TAXES	\$2,431.78	
<b>TOTAL CREDITS:</b>	<b>\$381,924.74 \$121,105.82</b>	

TOWN OF CLARKSVILLE, NH  
**TAX COLLECTOR'S REPORT**      **MS-61**  
YEAR ENDING 1997

<b>DR.</b>	<b>LEVY 1996</b>	<b>LEVY 1995</b>	<b>LEVY 1994</b>	<b>LEVY 1993</b>
UNREDEEMED LIENS BEG. OF YEAR	\$15,117.21	\$10,807.83		\$989.96
LIENS EXECUTED 1997	\$31,940.16			
INT.&COSTS COLLECTED AFTER LIEN EXECUTED	\$265.31	\$862.71	\$3,552.32	\$1,320.75
<b>TOTAL DEBITS:</b>	<b>\$32,205.47</b>	<b>\$15,979.92</b>	<b>\$14,360.15</b>	<b>\$2,310.71</b>

<b>CR.</b>	<b>LEVY 1996</b>	<b>LEVY 1995</b>	<b>LEVY 1994</b>	<b>LEVY 1993</b>
<b><u>REMITTANCE TO TREASURER:</u></b>				
REDEMPTIONS	\$8,639.91	\$6,465.19	\$9,778.33	\$989.96
INT/COSTS AFTER LIEN EXECUTION	\$265.31	\$862.71	\$3,552.32	\$1,320.75
UNREDEEMED LIENS BALANCE Y/E	\$23,300.25	\$8,652.02	\$1,029.50	
<b>TOTAL DEBITS:</b>	<b>\$32,205.47</b>	<b>\$15,979.92</b>	<b>\$14,360.15</b>	<b>\$2,310.71</b>

**TOWN OF CLARKSVILLE**  
**REPORT OF TRUST AND CAPITAL RESERVE FUNDS**  
**BALANCE AS OF DECEMBER 31, 1997**

NAME OF TRUST FUND	BEGINNING BALANCE	FUNDS ADDED	WITH- DRAWALS	INCOME	ENDING BALANCE
	1996				1996
<b><u>CEMETERY CARE FUNDS</u></b>					
J. RUEL GATHERCOLE FUND	\$446.90			\$0.48	\$447.38
SARAH KEYSAR FUND	\$976.29			\$1.08	\$977.35
PERPETUAL CARE FUND	\$1,387.39			\$1.50	\$1,388.89
ARTHUR STEWARTSON FUND	\$200.40			\$0.21	\$200.61
CD Interest				\$146.89	\$146.89
					<b>\$3,161.12</b>
<b><u>CAPITAL RESERVE FUNDS</u></b>					
DEAD WATER STREAM BRIDGE	\$25,264.71	\$5,000.00		\$1,286.78	\$31,551.49
PITTSBURG DUMP CLOSURE	\$5,370.95			\$287.85	\$5,638.80
RE-EVALUATION FUND	\$4,278.48	\$4,000.00		\$276.94	\$8,555.42
TOWN HALL RENOVATIONS	\$5,044.72	\$2,000.00	\$5,090.00	\$206.57	\$2,161.29
	<b>\$42,969.84</b>	<b>\$11,000.00</b>	<b>\$5,090.00</b>	<b>\$2,188.28</b>	<b>\$51,068.12</b>

February 9, 1998

To: The Town of Clarksville

This is to certify that as auditors of the Town of Clarksville, for the period ending December 31, 1997, we have examined all books and records and they are in proper order with no discrepancies or irregularities.

*Barbara J. Garabedian  
 Karah Conway*

## **REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER**

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1997 fire season was a safe period for wildland firefighters with no major injuries reported. The drought conditions experienced during the early summer months was a significant factor resulting in the total number of fires reported during the season.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

### **1997 FIRE STATISTICS**

(All Fires Reported thru December 23, 1997)

<b><u>FIRE REPORTED BY COUNTY</u></b>		<b><u>CAUSES OF FIRES REPORTED</u></b>	
Belknap	58	Smoking	54
Carroll	96	Debris Burning	261
Cheshire	63	Campfire	99
Coos	29	Power Line	33
Grafton	51	Railroad	3
Hillsborough	145	Equipment Use	23
Merrimack	148	Lightning	14
Rockingham	54	Children	60
Strafford	63	OHRV	0
Sullivan	19	Miscellaneous	130
TOTAL FIRES	726	Incendiary	33
TOTAL ACRES	177.17	Fireworks	16



Forest Ranger



Forest Fire Warden

ANNUAL REPORT  
OF THE  
SCHOOL OFFICIALS  
OF THE SCHOOL DISTRICT OF  
CLARKSVILLE, N H  
1996 - 1997

ANNUAL MEETING DATE

*Tuesday, March 10, 1998  
6:30 pm  
Clarksville Town Hall*



# **CLARKSVILLE SCHOOL DISTRICT MEETING**

**TUESDAY, MARCH 10, 1998**

**6:30 PM**

## **CLARKSVILLE TOWN HALL**

Any person with a physical disability who needs assistance to attend the school district meeting and/or needs assistance while at the school district meeting is to contact school board member Michael Dionne, phone #246-3539

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**1996 - 1997**

Report of

**CLARKSVILLE SCHOOL DISTRICT**

**OFFICERS**

**MODERATOR**

*Joseph Bassett*

**CLERK**

*Kara Conroy*

**TREASURER**

*Patricia Banfill*

**SCHOOL BOARD**

*Michael Dionne, Chairman*

Term Expires 1998

*Deborah Rancourt*

Term Expires 1999

*Susan Chappell*

Term Expires 2000

**SUPERINTENDENT OF SCHOOLS**

*Paul F. Allen*

**BUSINESS ADMINISTRATOR**

*Ronald Patterson*

**COORDINATOR OF SPECIAL SERVICES**

*Vergil Grant*

**CLARKSVILLE SCHOOL DISTRICT  
WARRANT  
The State of New Hampshire**

To the Inhabitants of the School District in the Town of Clarksville qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said District on Tuesday, the 10th day of March, 1998, at 6:30 o'clock in the evening, to act upon the following subjects: (Polls will be open from 1:00 o'clock in the afternoon until 6:00 o'clock in the evening)

1. To bring in your ballots for the election of School District Officers to be elected by ballot for the ensuing year(s).
2. To determine the salaries of the School Board and fix the compensation of any other officers or agents of the District.
3. To hear the reports of Agents, Auditors, Committees or Officers chosen and pass any vote relating thereto.
4. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. (Majority vote required)

Regular Education	245,812.00
Special Education	2,064.00
Other Instructional Services	4,000.00
Psychological Services	100.00
Speech Pathology	3,405.00
Other Support Services	4,111.00
School Board Services	4,326.00
Office of Superintendent	12,009.00
Coordinator of Special Services	25.00
Transportation - To/From School	29,236.00
Transportation - Handicapped	1,590.00
 <b>TOTAL APPROPRIATIONS</b>	 <b>306,678.00</b>

**CLARKSVILLE SCHOOL DISTRICT  
WARRANT  
The State of New Hampshire**

5. To transact any other business that may legally come before this meeting

Given under our hands at said Clarksville, the 5th day of February, 1998

A True Copy of Warrant - Attest:  
MICHAEL DIONNE, Chairman  
SUSAN CHAPPELL  
DEBORAH RANCOURT  
Clarksville School Board

MICHAEL DIONNE, Chairman  
SUSAN CHAPPELL  
DEBORAH RANCOURT  
Clarksville School Board

**CLARKSVILLE SCHOOL DISTRICT  
1998 - 1999  
ESTIMATED REVENUE**

	<b>1997 - 1998</b>	<b>1998 - 1999</b>
Balance on Hand, June 30, 1997	79,551.52	40,000.00
Foundation Aid	0.00	3,157.09
Earning on Investment	200.00	300.00
Medicaid Revenue	100.00	150.00
Kindergarten Aid	<u>2,250.00</u>	<u>750.00</u>
 TOTAL ESTIMATED REVENUE	 82,101.52	 44,357.09

**BUDGET SUMMARY**

	<b>1997 - 1998</b>	<b>1998 - 1999</b>
Budget	303,085.00	306,678.00
Less:		
Estimated Revenue	<u>82,102.00</u>	<u>44,357.00</u>
 TOTAL APPROPRIATIONS	 220,983.00	 262,321.00

**EFFECT ON CLARKSVILLE TAX RATE**  
(Based on 1997 Evaluation)

Amount to be raised by taxes	220,983.00	262,321.00
Less Shared Revenues (1997 Rate)	<u>2,908.00</u>	<u>2,908.00</u>
	218,075.00	259,413.00
Increase in appropriations		
Net Valuation 1997	15,686,793.00	
1998 - 1999 Estimated School Tax Rate		16.54
1997 School Tax Rate	13.90	
	Increase	2.64

		1995 - 1997		1996 - 1997		1997 - 1998		1998 - 1999		VARIANCE
		BUDGET		EXPENDED		BUDGET		PROPOSED BUDGET		
EXPENDITURES										
1100 REGULAR EDUCATION										
561 TUITION IN-STATE	\$ 284,186.00		213,642.18		228,477.00		239,512.00		11,035.00	
562 TUITION OUT-OF-STATE	6,000.00		6,000.00		5,300.00		6,300.00		1,000.00	
569 PRIVATE TUITION	.00		.00		.00		.00		.00	
610 SUPPLIES										
630 BOOKS	.00		.00		.00		.00		.00	
640 PERIODICALS	.00		.00		.00		.00		.00	
741 NEW EQUIPMENT	.00		1,282.00		.00		.00		.00	
Total REGULAR EDUCATION	290,186.00		220,924.18		234,777.00		245,812.00		11,035.00	
1200 SPECIAL EDUCATION										
310 CONTRACTED SERVICES	435.00		1,205.30		7,395.00		.00		-7,395.00	
330 PUPIL SERVICES	.00		6,453.95		.00		335.00		326.00	
512 TRANSPORTATION	.00		.00		.00		.00		.00	
569 PRIVATE TUITION	724.00		.00		1,655.00		1,738.00		83.00	
580 TRAVEL	27.00		.00		.00		.00		.00	
741 NEW EQUIPMENT	.00		.00		.00		.00		.00	
Total SPECIAL EDUCATION	1,185.00		7,659.26		9,051.00		2,064.00		-6,987.00	
1400 OTHER INSTRUCTIONAL SERVICES										
320 CONTRACTED SERVICES	.00		.00		.00		.00		.00	
580 TRAVEL	.00		134.00		.00		.00		.00	
610 SUPPLIES	.00		184.80		.00		.00		.00	
630 BOOKS	.00		.00		.00		.00		.00	
741 NEW EQUIPMENT	4,000.00		.00		.00		4,000.00		4,000.00	
810 DUES AND FEES	.00		921.00		4,000.00		.00		-4,000.00	
Total OTHER INSTRUCTIONAL SERVICES	4,000.00		1,239.80		4,000.00		4,000.00		.00	
2120 GUIDANCE SERVICES										
741 NEW EQUIPMENT	.00		.00		.00		.00		.00	
Total GUIDANCE SERVICES	.00		.00		.00		.00		.00	
2140 PSYCHOLOGICAL SERVICES										
330 PUPIL SERVICES	.00		.00		100.00		100.00		.00	
Total PSYCHOLOGICAL SERVICES	.00		.00		100.00		100.00		.00	
2150 SPEECH PATHOLOGY										
214 WORKER'S COMPENSATION	.00		.00		17.00		26.00		9.00	
320 CONTRACTED SERVICES	3,264.00		.00		2,068.00		3,378.00		1,291.00	
330 PUPIL SERVICES	.00		669.00		.00		.00		.00	
610 SUPPLIES	.00		.00		.00		.00		.00	
Total SPEECH PATHOLOGY	3,264.00		669.00		2,105.00		3,405.00		1,300.00	
2190 OTHER SUPPORT SERVICES										
214 WORKER'S COMPENSATION	.00		.00		13.00		12.00		-1.00	
310 CONTRACTED SERVICE	1,000.00		.00		2,821.00		2,352.00		-569.00	
330 PUPIL SERVICES	5,158.00		119.55		1,329.00		1,351.00		22.00	

CLARKSVILLE SCHOOL DISTRICT  
1998 - 1999  
BUDGET

		1996 - 1997 BUDGET		1996 - 1997 EXPENDED		1997 - 1998 BUDGET		1998 - 1999 PROPOSED BUDGET		VARIANCE
EXPENDITURES										
335	STUDENT ASSIST. PROGRAM COORD.	\$ .00		.00	143.82		426.00	340.00	36.00	-.86 .00
580	TRAVEL	.00		.00			38.00	36.00	.00	.00
741	NEW EQUIPMENT	.00		.00			.00	.00	.00	.00
810	DUES AND FEES	.00		278.33		18.00	18.00			.00
Total OTHER SUPPORT SERVICES		6,158.00		1,399.70		4,745.00	4,111.00			-634.00
2310	SCHOOL BOARD SERVICES									
120	SALARIES	1,665.00		1,555.00		1,665.00	1,665.00			.00
214	WORKER'S COMPENSATION	196.00		177.56		196.00	196.00			.00
230	FICA TAX	130.00		119.73		130.00	130.00			.00
310	CONTRACTED SERVICES	350.00		.00		600.00	600.00			.00
360	PROFESSIONAL SERVICES	.00		.00		100.00	100.00			.00
1	INSURANCE	100.00		246.20		100.00	300.00			200.00
06	FIDELITY BOND PREMIUMS	240.00		240.00		240.00	240.00			.00
532	POSTAGE	.00		.00		.00	.00			.00
540	ADVERTISING	50.00		85.50		120.00	120.00			.00
810	DUES AND FEES	590.00		593.82		649.00	675.00			26.00
890	OTHER EXPENSES	100.00		132.47		300.00	300.00			.00
Total SCHOOL BOARD SERVICES		3,421.00		3,160.30		4,100.00	4,326.00			226.00
2320	OFFICE OF SUPERINTENDENT									
351	APPROPRIATION	10,642.00		10,642.00		14,382.00	12,009.00			-2,373.00
580	TRAVEL	.00		.00		.00	.00			.00
Total OFFICE OF SUPERINTENDENT		10,642.00		10,642.00		14,382.00	12,009.00			-2,373.00
2331	COORD SPECIAL ED ADMIN									
580	TRAVEL	25.00		.00		25.00	25.00			.00
Total COORD SPECIAL ED ADMIN		25.00		.00		25.00	25.00			.00
2552	TRANSPORTATION									
513	TO/FROM SCHOOL	28,209.00		28,209.60		28,210.00	29,236.00			1,025.00
760	PURCHASE NEW BUS	.00		.00		.00	.00			.00
Total TRANSPORTATION		28,209.00		28,209.60		28,210.00	29,236.00			1,026.00
2553	TRANSPORTATION									
513	HANDICAPPED	4,813.00		.00		1,590.00	1,590.00			.00
810	DUES AND FEES	.00		95.04		.00	.00			.00
Total TRANSPORTATION		4,813.00		95.04		1,590.00	1,590.00			.00
TOTAL EXPENDITURES		351,904.00		273,998.88		303,085.00	306,678.00			3,593.00

*SCHOOL ADMINISTRATIVE UNIT #7*

*1998 - 1999 BUDGET*

CATEGORY	TOTAL	COLE	PITTS	STEW	COLU	CLARKS
Special Education Services	500.00	250.50	151.60	56.20	24.70	17.00
Psychological Services	40,918.00	20,499.92	12,406.34	4,599.18	2,021.35	1,391.21
Student Assistance Program	24,000.00	12,024.00	7,276.80	2,697.60	1,185.60	816.00
Improvement of Instruction	19,000.00	9,519.00	5,760.80	2,135.60	938.60	646.00
Office of Superintendent	127,796.00	64,025.80	38,747.75	14,364.27	6,313.12	4,345.06
Coordinator of Special Services	84,705.00	42,437.21	25,682.56	9,520.84	4,184.43	2,879.97
Fiscal Services	120,459.00	60,349.96	36,523.17	13,539.59	5,950.67	4,095.61
Plant Services	11,450.00	5,736.45	3,471.64	1,286.98	565.63	389.30
Transportation	232.00	116.23	70.34	26.08	11.46	7.89
<b>TOTAL</b>	<b>429,060.00</b>	<b>214,959.06</b>	<b>130,090.99</b>	<b>48,226.34</b>	<b>21,195.56</b>	<b>14,588.04</b>
<b>Total Estimated Revenue</b>	<b>75,850.00</b>	<b>38,000.85</b>	<b>22,997.72</b>	<b>8,525.54</b>	<b>3,746.99</b>	<b>2,578.90</b>
<b>TOTAL DISTRICT SHARE</b>	<b>353,210.00</b>	<b>176,958.21</b>	<b>107,093.27</b>	<b>39,700.80</b>	<b>17,448.57</b>	<b>12,009.14</b>

SCHOOL ADMINISTRATIVE UNIT #7  
1998 - 1999  
BUDGET

		1995 - 1997 BUDGET		1996 - 1997 EXPENDED		1997 - 1998 BUDGET		1998 - 1999 PROPOSED BUDGET		VARIANCE
EXPENDITURES										
1200 SPECIAL EDUCATION SERVICES		\$ 6,396.00		.00		2,844.00		.00		-2,844.00
120 P/T SALARY		.00		.00		218.00		500.00		-218.00
230 FICA TAX		.00		.00		.00		500.00		500.00
320 CONTRACTED SERVICES		520.00		.00		.00		.00		.00
610 SUPPLIES										
Total SPECIAL EDUCATION SERVICES		6,816.00		.00		3,062.00		500.00		-3,562.00
2140 PSYCHOLOGICAL SERVICES										
110 SALARY		29,750.00		8,117.90		30,750.00		30,000.00		-750.00
211 HEALTH INSURANCE		1,920.00		1,921.96		1,920.00		1,920.00		.00
214 WORKER'S COMP.		265.00		129.00		274.00		267.00		-7.00
222 RETIREMENT		782.00		722.92		886.00		816.00		30.00
230 FICA TAX		2,321.00		2,269.01		2,399.00		2,340.00		-59.00
310 CONTRACTED SERVICE		.00		.00		.00		.00		.00
CL MILEAGE		1,000.00		1,000.00		1,000.00		1,000.00		.00
1 610 SUPPLIES		1,000.00		491.62		1,000.00		1,000.00		.00
1 630 BOOKS		200.00		85.75		500.00		1,000.00		500.00
08 635 SOFTWARE		.00		631.34		.00		.00		.00
640 PERIODICALS		179.00		.00		200.00		200.00		.00
741 EQUIPMENT		3,000.00		2,950.00		2,000.00		2,000.00		.00
751 NEW FURNITURE		.00		.00		.00		.00		-2,000.00
810 DUES & FEES		2,180.00		2,010.00		2,275.00		2,275.00		.00
Total PSYCHOLOGICAL SERVICES		42,597.00		20,330.52		43,204.00		40,918.00		-2,286.00
2190 OTHER SUPPORT SERVICE										
110 SALARY		.00		80.00		.00		.00		.00
214 WORKER'S COMPENSATION		.00		.00		.00		.00		.00
230 FICA TAX		.00		6.12		.00		.00		.00
290 EMPLOYEE BENEFIT		.00		.00		.00		.00		.00
320 CONTRACTED SERVICES		.00		.00		.00		.00		.00
890		.00		.00		.00		.00		.00
Total OTHER SUPPORT SERVICE		.00		36.12		.00		.00		.00
2191 STUDENT ASSISTANCE PROGRAM										
320 CONTRACTED SERVICES		2,000.00		6,495.77		18,176.00		20,500.00		2,324.00
580 TRAVEL		.00		268.26		1,175.00		1,000.00		-175.00
610 SUPPLIES		.00		51.71		.00		.00		.00
630 BOOKS		.00		.00		.00		.00		.00
810 DUES AND FEES		.00		643.20		1,749.00		2,500.00		751.00
Total STUDENT ASSISTANCE PROGRAM		2,000.00		7,458.94		21,100.00		24,000.00		2,900.00
2210 IMPROVEMENT OF INSTRUCTION										
320 CONTRACTED SERVICES		10,500.00		.00		11,206.00		10,000.00		7,704.00
610 SUPPLIES		.00		.00		.00		.00		.00
Total IMPROVEMENT OF INSTRUCTION		10,500.00		.00		11,206.00		10,000.00		7,704.00
2320 OFFICE OF SUPERINTENDENT										
110 SUPERINTENDENT'S SALARY		53,000.00		53,000.00		53,800.00		55,091.00		1,291.00

EXPENDITURES		1995 - 1997		1996 - 1998		1997 - 1998		1998 - 1999		VARIANCE
		BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	BUDGET	EXPENDED	
113	SECRETARIAL SALARIES	\$ 23,144.00	23,334.07	24,900.00	25,498.00	24,900.00	25,498.00	24,900.00	25,498.00	598.00
211	HEALTH INSURANCE	3,838.00	3,838.10	5,565.00	4,476.00	5,565.00	4,476.00	5,565.00	4,476.00	-1,087.00
214	WORKER'S COMPENSATION	678.00	328.00	700.00	733.00	700.00	733.00	700.00	733.00	35.00
222	RETIREMENT	2,585.00	2,442.09	3,235.00	3,919.00	3,235.00	3,919.00	3,235.00	3,919.00	684.00
230	FICA TAX	5,939.00	5,697.71	6,139.00	7,142.00	6,139.00	7,142.00	6,139.00	7,142.00	1,003.00
290	EMPLOYEE BENEFIT	.00	.00	.00	.00	.00	.00	.00	.00	10,975.00
440	REPAIR & MAINTENANCE	2,210.00	2,152.39	2,714.00	2,714.00	2,714.00	2,714.00	2,714.00	2,714.00	976.00
451	LEASE PURCHASE	.00	.00	.00	.00	.00	.00	.00	.00	.00
522	LIABILITY INSURANCE	2,150.00	430.00	500.00	225.00	500.00	225.00	500.00	225.00	-275.00
531	TELEPHONE	1,600.00	1,409.50	1,860.00	1,860.00	1,860.00	1,860.00	1,860.00	1,860.00	.00
532	POSTAGE	1,500.00	1,742.65	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	.00
540	ADVERTISING	650.00	37.00	300.00	1,200.00	300.00	1,200.00	300.00	1,200.00	1,200.00
550	PRINTING	300.00	169.75	300.00	300.00	300.00	300.00	300.00	300.00	.00
560	TRAVEL	2,705.00	2,209.43	2,810.00	2,810.00	2,810.00	2,810.00	2,810.00	2,810.00	.00
CL	SUPPLIES	2,050.00	2,323.52	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	500.00
610	BOOKS	300.00	120.00	300.00	300.00	300.00	300.00	300.00	300.00	.00
630	SOFTWARE	.00	.00	.00	.00	.00	.00	.00	.00	.00
635	PERIODICALS	950.00	475.94	950.00	950.00	950.00	950.00	950.00	950.00	.00
640	EQUIPMENT	.00	.00	2,800.00	.00	2,800.00	.00	2,800.00	.00	-2,800.00
741	REPLACEMENT EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	.00	.00
742	FURNITURE	.00	.00	.00	.00	.00	.00	.00	.00	.00
751	DUES & FEES	3,300.00	2,603.14	3,825.00	3,725.00	3,825.00	3,725.00	3,825.00	3,725.00	-100.00
810	MISCELLANEOUS	.00	.00	.00	.00	.00	.00	.00	.00	.00
890										
Total OFFICE OF SUPERINTENDENT		106,899.00	102,574.29	114,798.00	127,796.00	114,798.00	127,796.00	114,798.00	127,796.00	12,998.00
2330 COORDINATOR OF SP. SERVICES										
110	COORDINATOR OF SP. SERVICES	41,500.00	41,500.00	43,500.00	44,544.00	43,500.00	44,544.00	43,500.00	44,544.00	1,044.00
111	COORDINATOR'S ASSISTANT	'00	'00	'00	'00	'00	'00	'00	'00	'.00
115	SECRETARIAL SALARY	14,700.00	14,700.00	15,450.00	16,250.00	14,700.00	15,450.00	14,700.00	16,250.00	800.00
211	HEALTH INSURANCE	3,840.00	3,839.83	3,840.00	3,840.00	3,840.00	3,840.00	3,840.00	3,840.00	.00
214	WORKER'S COMPENSATION	500.00	243.00	525.00	541.00	500.00	243.00	525.00	541.00	15.00
222	RETIREMENT	2,018.00	1,914.43	2,423.00	2,603.00	2,018.00	1,914.43	2,423.00	2,603.00	160.00
230	F. I. C. A. TAX	4,384.00	4,342.63	4,569.00	4,742.00	4,384.00	4,342.63	4,569.00	4,742.00	153.00
260	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	.00	.00
440	REPAIR & MAINTENANCE	345.00	587.75	790.00	790.00	790.00	790.00	790.00	790.00	.00
531	TELEPHONE	1,750.00	1,501.04	2,205.00	2,205.00	1,750.00	1,501.04	2,205.00	2,205.00	-5.00
532	POSTAGE	800.00	486.78	850.00	1,000.00	800.00	486.78	850.00	1,000.00	150.00
540	ADVERTISING	250.00	150.56	250.00	250.00	250.00	150.56	250.00	250.00	.00
550	PRINTING	500.00	.00	500.00	500.00	500.00	.00	500.00	500.00	.00
580	TRAVEL	2,275.00	2,554.00	2,650.00	2,900.00	2,275.00	2,554.00	2,650.00	2,900.00	100.00
610	SUPPLIES	1,100.00	883.97	1,100.00	1,100.00	1,100.00	883.97	1,100.00	1,100.00	250.00
630	BOOKS	250.00	718.15	500.00	500.00	250.00	718.15	500.00	500.00	.00
640	PERIODICALS	215.00	35.00	500.00	500.00	215.00	35.00	500.00	500.00	.00
741	EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	.00	625.00
742	REPLACEMENT OF EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	.00	825.00
751	NEW FURNITURE	.00	.00	.00	.00	.00	.00	.00	.00	.00
810	DUES & FEES	1,030.00	457.00	930.00	1,520.00	1,030.00	457.00	930.00	1,520.00	590.00
Total COORDINATOR OF SP. SERVICES		75,457.00	73,924.14	80,602.00	84,705.00	75,457.00	73,924.14	80,602.00	84,705.00	4,103.00

SCHOOL ADMINISTRATIVE UNIT #7  
1998 - 1999 BUDGET

<b>1995 - 1997</b>	<b>1995 - 1997</b>	<b>1997 - 1998</b>	<b>1998 - 1999</b>
BUDGET	EXPENDED	BUDGET	BUDGET

**CLARKSVILLE SCHOOL DISTRICT  
ANNUAL MEETING MINUTES  
March 13, 1997**

The meeting was called to order at 7:00 pm with 45 people present. Also in attendance were: Paul Allen, Superintendent; Ronald Patterson, Business Administrator; Deborah Rancourt & Michael Dionne, School Board Members; Kara Conroy, Clerk, and Joseph Bassett, Moderator.

**ARTICLE #1**

A motion was made by Michael Dionne that the salaries of the School Board and the compensation of any other officers or agents of the District be the same as printed in the school report. Helene Dionne seconded.

There was no discussion

VOTE:AFFIRMATIVE

**ARTICLE #2**

A motion was made by Deborah Rancourt that the reports of Agents, Auditors, Committees or Officers chosen as set forth in the annual report of the district be accepted and placed on file. Michael Dionne seconded.

There was no discussion

VOTE:AFFIRMATIVE

**ARTICLE #3**

A motion was made by Andy Buteau to raise and appropriate the sum of \$45,000 for the purchase of a new school bus, and said sum to be in addition to any federal, state or private funds made available therefore, and to authorize the issuance of not more than \$45,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. Ronald Chappell seconded.

After lengthy discussion,

Andy Buteau moved to amend Article 3 to read as follows: To raise and appropriate the sum of Forty thousand, six hundred twelve dollars (\$40,612) for the purchase of a school bus, and to authorize the school board to negotiate the purchase price which is not to exceed \$40,612. This was seconded by Ronald Chappell.

VOTE: AFFIRMATIVE

Andy Buteau made a motion to accept Article 3 as amended. This was seconded by Linda Chappell.

The moderator made it clear that this article to be voted on was a cash purchase and not a bond issue.

A motion was made by Helene Dionne to have a paper ballot. This was seconded by Kathy Keazer. Mr. Allen stated that a petition with five signatures was required to do this. A petition requesting a paper ballot for Article 3 was signed by 5+ townspeople. With 45 people in attendance (93 people on the checklist), the vote came out at 20 in favor and 22 against.

VOTE: NEGATIVE

**CLARKSVILLE SCHOOL DISTRICT  
ANNUAL MEETING MINUTES  
March 13, 1997**

**ARTICLE #4**

Louise Chesbrough made the motion to approve the cost items included in the bus contract between the Clarksville School Board and Nugent Motor Company which calls for the following yearly rates:

**1997-1998: \$28,210.00    1998-1999: \$29,056.00    1999-2000: \$29,927.00**

and further to raise and appropriate the sum of Twenty eight thousand, two hundred ten dollars (\$28,210.00) for the 1997-1998 fiscal year. This was seconded by Francine Foskett.

A hand vote was required: 24 Favor / 11 Against

**VOTE: AFFIRMATIVE**

**ARTICLE #5:**

Michael Dionne made the motion to raise and appropriate the sum of Three hundred thirty two thousand, nine hundred dollars (\$332,900) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District and authorize the application against said appropriation of all revenues, the balance to be raised by taxation. This was seconded by Helene Dionne.

Michael Dionne made the motion to amend Article #5 to change the amount of \$332,900 to \$303,085 to reflect the subtraction of the purchase of the new bus. This would decrease the line item of Transportation - To/From School from \$73,210 to \$28,210 (the difference of \$45,000). This was seconded by Helene Dionne.

**VOTE: AFFIRMATIVE**

No further discussion, the amended article was voted:.

**VOTE: AFFIRMATIVE**

**ARTICLE #6**

The school board members thanked former school board member, Francine Foskett for her many years of dedicated service.

With no further business brought before the board, Joe Bassett made the motion to adjourn the meeting. Helene Dionne seconded.

The meeting adjourned at 8:30 pm.

Respectfully submitted,

Kara L. Conroy  
School District Clerk

# **SUPERINTENDENT'S REPORT**

Thanks to the effort of Dan Shallow, Colebrook Academy principal, and the assistance of Norma Chenevert, principal of Pittsburg School, the school districts of S A U #7 received a School to Work developmental grant of \$97,483.

The funds were used to hire a STW coordinator, Virginia Shallow, hire a part time secretary, train teachers and staff, form school and business partnerships, purchase some technological equipment, and help finance numerous hours of planning time for the implementation phase of STW concepts into our schools.

## **What is School-to-Work?**

School-to-Work is a locally developed, locally controlled collaboration among education, business, and the community designed to better prepare all students to make informed educational and career decisions. School-to-Work brings business people into the classroom and transforms the workplace into learning opportunities for both students and educators.

School-to-Work is a statewide system that seeks to provide a smooth, seamless, and successful transition for all students from primary through postsecondary education, work or the military. The system is designed to link employers and education in a collaborative effort to create a prepared workforce.

School-to-Work is a system that is dramatically changing the way we educate young people. Students are taught academic and occupational subjects in a way that develops the skills needed to succeed in the workplace. These skills include decision-making, use of technology, ability to communicate both verbally and in written form, and the ability to work as a member of a team. These are skills that have been identified as important to both employers and to success in postsecondary education.

New Hampshire's School-to-Work initiative is founded on 5 Fundamental Components:

1. Building and sustaining quality **Local Partnerships**;
2. Creating authentic **Work-based Learning** opportunities;
3. Holding School-to-Work to high **Academic and Occupational Standards**;
4. Developing seamless **Articulation** between secondary & postsecondary education; and
5. Supporting youth with effective **Career Guidance**.

## **SUPERINTENDENT'S REPORT**

For our local program, vision and mission statements were developed and adopted:

*Vision Statement:* *North Country School-to-Work = Relevant education through a community partnership.*

*Mission Statement:* *This partnership will teach basic work ethics while providing motivation for students to identify and challenge their career goals. North Country School-to-Work will create a desire in each student to dream the future, link schools to the community, enhance student's potential, and provide a process through which they can integrate their educational experience with occupational exposure.*

The next step in the process was completed with the submission to the State of the implementation grant.

Respectfully submitted,

Paul F. Allen  
Superintendent of Schools

## **COORDINATOR OF SPECIAL SERVICES' REPORT**

We continue to be in a state of change within the special education department at SAU #7. Ongoing change appears to be becoming a way of life due to mandates from the Federal Government and the State Department of Education. More and more demands are being made as parents and other child care providers become more cognizant of the laws and/or rules. It is difficult to remain focussed on the student and delivery of services as we are constantly judged by how well our "paper trail" is.

At Colebrook Elementary School, under the leadership of Mary Jolles we have refined the referral system. When a referral is received at the special education office much preliminary data has already been gathered. This procedure is helpful as the proper specialists can direct their efforts to pertinent aspects of an evaluation without taking valuable time gathering general information. The Pittsburg School has been practicing this approach for several years with positive results.

At Colebrook Academy we are trying a new procedure in transition when using a local outside agency. The first year of the transition during the students senior year a program is put in place with both the outside agency and Colebrook Academy sharing goals and objectives. This aids the outside agency in getting a long-term program in place and eases the students' transition from the Academy to the outside agency. When the student has completed the senior year at the academy they are ready to move on. Without the assistance of Dan Shallow, headmaster at Colebrook Academy, implementation of this plan would be most difficult.

Throughout SAU #7 we continue to engage the students in job training. This is somewhat different than the school to work program. In job training the student is one who has been identified with an educational disability. Each quarter the student works at a different job site for experience and to familiarize him or herself with the specific demands of a particular job or profession. In one specific instance the work place provider has employed a student as a paid employee after the nine-week placement.

We have many diverse approaches for teaching students with educational disabilities. Too many to recount in a short report.

The specific number of identified educationally disabled students is constantly changing. Some are discharged from the program, some move away and others move in or are found within our own SAU to be in need of services.

The count or number of students is taken December 1 each year. The amount of money allocated for special education, per student, is combined into a lump sum for our programs.

# **COORDINATOR OF SPECIAL SERVICES' REPORT**

The breakdown in SAU #7 continue to show the largest group identified as those students with a specific learning disability.

Next would be those identified as other health impaired. This category includes many health-related issues and can include ADHD.

Then comes speech and language with other disabilities following in lesser numbers.

I feel the reason nearly 50% of our identified students are listed, as having a learning disability is that a true learning disability never goes away. We cannot "cure it." We can only introduce compensating strategies for helping the student with the learning process. Many of the other identified educational disabilities are overcome and the student no longer requires services. These would be disabilities such as speech and language, ADHD, and some identified as emotionally handicapped.

None of the special education services could be carried out without the interest and cooperation of the building principals, administrators, special education teachers aides and other staff members.

At the preschool level we work closely with the early intervention people. According to Federal and State mandates we are required to have a program ready to be implemented one month prior to an identified child's third birthday. This process is followed by the SAU #7 special services department as follows:

- a. A referral is received from Early Intervention
- b. A letter is sent to the parent or guardian making them aware of the referral
- c. Parental rights are sent at the appropriate time and an appointment is made to discuss the referral and possible needs of the child.
- d. Appropriate tests and/or evaluations are carried out.
- e. A program is designed.
- f. The program is put into effect.

The foregoing are only highlights of the SAU #7 special services program. To be more specific with content and detail would warrant a long involved report. I can go into detail and will answer specific questions regarding the total program.

Respectfully submitted,

Vergil Grant  
Coordinator of Special Services

## **PRINCIPAL'S REPORT**

This year began with a flurry of excitement, activity, and news.

Ted Drake joined our staff as the computer science/math teacher. He soon moved on and was replaced by Tina Vey.

Pittsburg was voted as the recipient of the Class S Sportsmanship Award for interscholastic competition during the 1995 – 1996 competition. The school received and proudly displayed the banner in September.

September also brought the official opening and dedication of the Connie Hoover Memorial playground. Hats off to the PTO and many volunteers who helped to make it possible. Both the students and public enjoy this new, attractive addition to the school.

Many agencies worked together to orchestrate the mock earthquake disaster drill. The drill involved the whole school with many staff and students taking their roles as victims seriously. The emergency response teams from throughout the North Country area did an outstanding job. Everyone learned much from this adventure.

Under the leadership and guidance of Dan Shallow, S A U #7 was awarded a grant of about \$98,000 to continue working on the School-To-Work initiative. Much of the background work for student placements was carried out during the year with student placements anticipated for the Fall of 1997.

Laurie Cotnoir joined Kirsten Lyons to make an effective team of nurses who shared duties at Pittsburg School. They did so under the guidance of Upper Connecticut Valley Hospital with whom the district now contracts for nursing services. Doing so has allowed the district to expand the program.

In an effort to facilitate restructuring efforts, the district submitted its first proposal to the State for early release in-service time for four one o'clock dismissal days. High school staff used most of this time to design and refine block scheduling for the ensuing year. Elementary staff used this time to design a separate elementary handbook, better align programs and review curriculum needs.

Our fifth musical (four year), L'il Abner, was presented to the public during the first weekend in December. The show was a success and closed with cast, crew, and directors already planning next year's musical.

This year's music concerts were both a success. New and different programs were added and tried out with a great deal of time being spent on the presentations.

Make a Difference Day, MADD, a new and unique venture into untried waters got under way in March. The staff and Strategic Planning Council (SPC) were looking for ways to share ideas, change, and restructuring efforts with the community at large. A luncheon was provided through a grant from the Panther's Den with multiple sessions presented by the staff before lunch and repeated after lunch so that community members could attend as many as possible.

## **PRINCIPAL'S REPORT**

The year ended with all school personnel signing contracts and letters to employment to return to Pittsburg for the new academic year. Though we are very small and a bit remote, we can say with pride that Pittsburg School is a great place to be!

Respectfully submitted,

Norma G. Chenevert  
Principal

## GUIDANCE REPORT

This school year has been especially interesting from a guidance perspective for two reasons:

**F**irst, largely through the effort of Mrs. Chenevert and Mr. Shallow, a school to careers grant was approved for School Administrative Unit #7. Our careers guidance program has already received some of the benefits of this three-year grant. I had the luxury of working with Colebrook's guidance counselors to select new materials for our guidance programs. A new computer was added to the guidance office. Students are now able to use the Internet to explore career interest and to visit the home pages of colleges all over the world. Families who wish to eliminate some of the paper work required during application for financial aid can now file electronically. Many new pieces of software and career videos have been purchased. Several videos were previewed by Mr. Sullivan's English classes with positive reviews. One of the many interesting pieces of software provides some excellent financial aid information for families. Scholarship information is available on the Internet, also. Our students can explore a variety of career options through new computer software. They can also complete interest and aptitude surveys and receive scores within moments of completing the surveys.

**S**econd, our eighth graders completed a three week careers unit in their Civics class. Many students took advantage of our new materials as they explored their own interests and values, researched careers of interest to them and selected courses for their first year of high school. Culminating their unit of study was a field trip in May to Lyndon State College for the Northeast Kingdom Career Fair. There, students had an opportunity to ask questions of approximately one hundred people who represented careers ranging from artist to woodworker. Our students were awarded a pool party at Lyndon State College based on their excellent preparation, performance and behavior at the career fair. They returned to Pittsburg School with added confidence that they had selected the high school courses most likely to prepare them for their futures.

Submitted by

Winston Young  
Guidance Counselor

## **TITLE I REPORT**

Pittsburg's Title I program benefited students in grades one through three in need of extra support services in math and reading. High standards were expected of all students. The motivating phrase: "Is this your personal best?"

The Title I teacher lead children in meeting state performance standards through a coordination of Title I resources and classroom resources.

Acting as a supplementary program, Title I assisted all students in need of extra help in their reading and math assignments. Supplementary materials were used to enrich their present curriculum, not replace. To reach children of different learning styles, the Title I teacher sought to find multiple ways of teaching the classroom curriculum. Children's progress were continually reviewed and the program was tailored to meet their changing needs.

The Title I program was designed to improve children's individual achievements through the following effective means:

- ✓ Instruction time was scheduled for each class.
- ✓ Students were academically assisted on an "as needed basis". Each day, a child may not meet with the teacher at the same time.
- ✓ The Title I program was integrated with other programs, such as science.
- ✓ All Title I students were included in the regular classroom.

The California Achievement Test was used as a benchmark in grades two and three. The Kindergarten/First Grade Readiness Skills test was used in the first grade. The Achievement Skills (Spelling, Reading, & Math) test was used on an "as needed basis" for Title I students. In April, all Title I students were tested. Their post-test results were compared to their past results to measure growth. Portfolios were kept on all applicable test results.

This academic year, twelve students have participated in the Title I program. In reading, 67% of Title I students reached the mapped goals. In math, 88% have also made academic gains.

The program's biggest success was personalized letters written by the Title I teacher and mailed to the Title I students. These letters included activities and words of encouragement. The students wrote back and enclosed some written work, related to math and/or reading, or just a short note sharing something they did. The pen-pal communication avenue was formed and the children's anticipation of mail enriched the program. They learned through their delight.

Respectfully submitted,

Joanne O'Brien  
Title I Teacher/Director

**CLARKSVILLE SCHOOL DISTRICT  
FINANCIAL REPORT  
1996 - 1997  
BALANCE SHEET  
June 30, 1997**

**ASSETS:**

Current Assets

Cash in Bank	\$ 76,721.56
Intergovernmental A/R	<u>4,448.04</u>

**TOTAL ASSETS**

**\$ 81,169.60**

**LIABILITIES AND FUND EQUITY**

Current Liabilities

Accounts Payable	\$ 1,618.08
Total Current Liabilities	\$ 1,618.08

Fund Equity

Unreserved Fund Balance	\$ 79,551.52
Total Fund Equity	<u>\$ 79,551.52</u>

**TOTAL LIABILITIES AND FUND EQUITY**

**\$ 81,169.60**

**CLARKSVILLE SCHOOL DISTRICT  
FINANCIAL REPORT  
1996 - 1997  
STATEMENT OF REVENUES  
June 30, 1997**

**REVENUE FROM LOCAL SOURCES**

Current Appropriations	\$ 316,047.00
Earnings on Investment	<u>\$ 346.60</u>

**TOTAL LOCAL REVENUE** \$ 316,393.60

**REVENUE FROM STATE SOURCES**

State of New Hampshire - Foundation Aid	0.00
State of New Hampshire - Kindergarten Aid	<u>\$ 1,500.00</u>

**TOTAL STATE REVENUE** \$ 1,500.00

**TOTAL REVENUE FROM ALL SOURCES** **\$ 317,893.60**

**CLARKSVILLE SCHOOL DISTRICT  
DETAILED STATEMENT OF EXPENDITURES**

**1996 - 1997**

**SALARIES**

Banfill, Patricia	250.00
Bassett, Joseph	40.00
Conroy, Kara	75.00
Dionne, Michael	400.00
Foskett, Francine	385.00
Kathy Keezer	100.00
Rancourt, Deborah	<u>315.00</u>
<b>TOTAL SALARIES</b>	<b>1,565.00</b>

**OTHER EXPENSES**

Canaan School District	6,000.00
Colebrook School District	10,619.43
Collins Insurance Agency	246.20
Compensation Funds of N H	177.58
Dickson's Pharmacy, Inc.	72.50
First Colebrook Bank	119.73
George M. Stevens & Son Co.	240.00
Information Services, Inc.	4.00
Kelly's Hallmark	22.00
N H School Boards Association	589.82
News & Sentinel	85.50
North Country Education Foundation	1,136.33
Nugent Motor Company	28,209.60
Pauline Prince Joos	585.00
Pittsburg School District	213,298.85
School Administrative Unit #7	10,905.37
Solomon's Store	37.97
Switser, Jean Maccalous	<u>84.00</u>
<b>TOTAL OTHER EXPENSES</b>	<b>272,433.88</b>

**TOTAL CLARKSVILLE EXPENDITURES** 273,998.88

# **STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY**

**June 30, 1997**

Fund Equity, July 1, 1996	35,656.80
Plus Total Revenue	317,893.60
Less Total Expenditures	<u>273,998.88</u>
Fund Equity, June 30, 1997	79,551.52

## **AUDITOR'S REPORT**

I have checked the accounts of the Clarksville School District for the school year 1996 - 1997 and to the best of my knowledge they are in order.

KATHY E. KEEZER  
Clarksville School Auditor

FRANCIS J. DINEEN & CO.  
CERTIFIED PUBLIC ACCOUNTANTS

FRANCIS J. DINEEN, C.P.A.  
JL BARONE, C.P.A.

5 MIDDLE STREET, LANCASTER, N.H. 03561  
603 788-4928  
603 788-4636  
FAX 603 788-3830

August 27, 1997

TRANSMITTAL AND COMMENTARY LETTER

The School Board  
School Administrative Unit #7  
3 Academy Street  
Colebrook, New Hampshire 03576

Members of the Board:

In planning and performing our audit of the financial statements of the School Administrative Unit #7 for the year ended June 30, 1997 we considered the Unit's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. Such study and evaluation disclosed no material weaknesses.

We extend our thanks to the officials and employees of School Administrative Unit #7 for their assistance during the course of our audit.

It is our opinion that the Superintendent, Business Administrator and staff are doing an excellent job administering School Administrative Unit #7.

Very truly yours,

  
Francis J. Dineen, C.P.A.

**FRANCIS J. DINEEN & CO.**  
CERTIFIED PUBLIC ACCOUNTANTS

FRANCIS J. DINEEN, C.P.A.  
PAUL BARONE, C.P.A.

5 MIDDLE STREET, LANCASTER, N.H. 0358  
603 788-4928  
603 788-4636  
FAX 603 788-3830

**INDEPENDENT AUDITORS' REPORT ON FINANCIAL PRESENTATION**

To the Board of School Directors  
and Voters of School Administrative  
Unit #7:

We have audited the combined financial statements of School Administrative Unit #7 as of and for the year ended June 30, 1997, as listed in the accompanying table of contents. These financial statements are the responsibility of the management of the School Administrative Unit #7. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the combined financial statements referred to above do not include financial statements of the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation as explained in the above paragraph, the combined financial statements referred to above present fairly, in all material respects the financial position of School Administrative Unit #7 at June 30, 1997 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Very truly yours,

  
Francis J. Dineen, C.P.A.

August 27, 1997

**CLARKSVILLE SCHOOL DISTRICT**  
**TRANSPORTATION**

**1996 - 1997**

<b>TRANSPORTER</b>	<b>RATE/DAY</b>	<b>PUPILS</b>	<b>MILES/DAY</b>
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<u>Nugent Motor Company</u>	<u>\$156.72</u>	<u>45</u>	<u>56.0</u>
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**TUITION PUPILS & RATES 1996 - 1997**

<b>Sending District</b>	<b>Pupils</b>	<b>RATE</b>
Clarksville Kindergarten	3	\$1,803.00
Clarksville Elementary	24	\$5,046.00
Clarksville High School	20	\$6,427.00

<b>S A U # 7 PERSONNEL</b> <b>1997 - 1998</b>	<b>POSITION</b>	<b>TOTAL SALARY</b>	<b>CLARKS SHARE</b> <b>4.26%</b>
Allen, Paul	Superintendent	\$53,800.00	2,291.88
Covill, Cheryl	Accountant/Bookkeeper	\$26,250.00	1,118.25
Goulette, Lisa	Special Services Secretary	\$15,450.00	658.17
Grant, Vergil	Coord. Of Special Services	\$43,500.00	1,853.10
Gray, Suzanne	Payroll/Personnel Clerk	\$15,451.00	658.21
Grover, Patricia	Administrative Secretary	\$19,750.00	841.35
Patterson, Ronald	Business Administrator	\$39,000.00	1,661.40

**VITAL STATISTICS**

**TOWN OF CLARKSVILLE**

**YEAR ENDING 1997**

**MARRIAGES:**

<b>DATE:</b>	<b>NAME OF GROOM:</b>	<b>NAME OF BRIDE:</b>
July 26, 1997	Yvon Riendeau	Amber Placey
September 27, 1997	Edward F. Buckley, Jr.	Shelley R. Myers.

**BIRTHS:**

<b>DATE:</b>	<b>CHILD'S NAME:</b>	<b>PARENTS:</b>
June 5, 1997	Jesse Ezra Brooks	Arnold and Sally Brooks

**DEATHS:**

<b>DATE:</b>	<b>NAME OF DECEASED:</b>	<b>AGE AT DEATH:</b>
July 2, 1997	Norman J. Roppel	90

Respectfully submitted:

*Hilene L. Deonne  
Town Clerk*

## NOTES



